

Connecticut Product Stewardship Council Meeting

Tuesday, August 9, 2016, 1:15 p.m.

DEEP, 79 Elm Street, Hartford, CT

Conference Room 6C

MINUTES

The meeting was called to order, in the absence of Chairman Bartram. by Jen Iannucci (HRRRA) at 1:17 p.m. The following members were in attendance at the meeting: J. Iannucci (HRRRA), D. McGowan (Branford), M. Bigelow (North Branford), and J. Ehlemeyer (River COG). The following called in for the meeting: Partner: P. Hall (Recycling Consultant), Members: B. Bartram (NHCOG), C. Reedy (HRRRA), W. Averill (SCRRA) arrived after the agenda and minutes approved.

Agenda Approval

Motion by J. Ehlemeyer, second by M. Bigelow, to approve the agenda as presented. **Vote:** All members in favor.

Minutes of Prior Meeting

Motion by J. Ehlemeyer, second by D. McGowan, to approve the minutes of the June 28, 2016 meeting as presented. **Vote:** All members in favor.

PSI Service Agreement

Motion by C. Reedy, second by D. McGowan, to approve as presented PSI's \$7,000 FY 16-17 Scope of Work proposal dated July 28, 2016.

- J. Iannucci and D. McGowan both pointed out that the heading on the document labels the term of the proposal the 2016 Calendar Year but the body of the document notes that the scope of work would be done between September 2016 and June 30, 2017.
- W. Averill expressed concern about who the money raised by CT PSI would belong to and what would happen to any amount raised greater than the \$7,000 called for in the scope of services. P. Hall agreed that was not spelled out well enough in the proposed scope of services agreement.
- J. Iannucci noted that CT PSI's proposal to pay PSI on a quarterly basis needs to be in the agreement.

After discussion, C. Reedy, withdrew and restated her **motion** as follows: To approve PSI's \$7,000 FY 16-17 Scope of Work proposal dated July 28, 2016 with the following changes after initiation by Chairman B. Bartram with PSI:

- Delete "Calendar Year 2016" in the Title and replace with Fiscal Year 2016-17.
- Wording as agreed to between P. Hall and A. Nicholson of PSI (with the approval of B. Bartram) about CT PSC paying PSI on a quarterly basis, clarity on the role of PSI as fiscal agent, including how any funds in excess of \$7,000 raised by CT PSC will be handled, and how CT PSC would access and determine spending for any grant funds obtained on its behalf.

D. McGowan seconded the restated motion. B. Bartram called the question. **Vote:** All members in favor.

Adjournment

Motion by W. Averill, second by J. Ehlemeyer, to adjourn the meeting at 1:45 p.m. **Vote:** All in favor.